

Project Assistant (m/f/d) for international art platform on a part-time basis

Sculpture Network is an international non-profit association with over 700 members in around 40 countries. We bring together 3D art lovers in the sculpture scene, from artists to curators to galleries to museums, and stimulate discussion and exchange about three-dimensional art on our website and at our face to face live as well as digital events.

In order to be able to cope with the diverse tasks involved, we are looking for you to strengthen our team.

This is what you bring with you:

- Working experience in the cultural or non-profit sector
- Proven interest in art, culture and networking
- Strong communication skills especially on the phone
- Organisational talent and problem-solving orientation
- Excellent knowledge of German and English written and spoken
- Skilled in MS Office (Word, Excel, Power Point, Outlook)
- Social media affinity
- Preferred basic experience with CMS and CRM/newsletter systems as well as willingness to familiarize yourself with new programs, open minded for digitalization

This is what we offer:

- A wide range of tasks in the area of administration and member care
- Support in content creation as well as event organization, communication with partners, volunteers and freelancers
- A small and motivated team
- An exciting and varied field of work in an international environment
- The opportunity to help shape the organization
- An inspiring network
- Remote work
- One team weekend per year in Europe

Remuneration: by arrangement

Type of employment: part-time (*ca. 10 hours per week*), limited until April 2028 *with a possibility of extension*.

Start date: November/December 2026

Would you like to help us inspire people for the art of sculpture? Then we would like to get to know you! Please send your complete application documents including your resume, job references and a letter of motivation in English as one pdf file (max. 5 MB) to ilaria.specos@sculpture-network.org.

For further information please contact Ilaria Specos at +49 1520 51 67 586